



JEEVIKA

An Initiative of Government of Bihar for Poverty Alleviation

Bihar Rural Livelihoods Promotion Society State Rural Livelihoods Mission, Bihar



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Ref: BRLPS/Estt/11/06/ 3851

Date: 17-01-2015

Office Order

On completion of Joining and Induction programme from 09.01.2015 to 17.01.2015 at SPMU, the following District Project Managers are placed at DPCUs for undergoing Immersion/field training for 20 days starting from 19th Jan to 13th Feb 2015 excluding holidays & Sundays as mentioned against their names:

Sl No.	App ID	Employee ID	Name	Contact	Immersion District
1	5020409	127313	Santosh Kumar Sonu	9955877393	Purnia
2	5019244	127314	Shashi Kant Kumar	9835601968	Nalanda
3	5009808	127315	Arun Kumar	7781008720	Purnia
4	5020352	127316	Md Wasim Ansari	9608672169	Nalanda
5	5005843	127317	Sanjay Kumar	9771478555	Purnia
6	5022632	127318	Chandan Kumar Suman	9771479254	Nalanda
7	5017706	127319	Ganesh Paswan	7783867266	Purnia
8	5004616	127320	Raginee Kumari	9771478791	Nalanda

All above DPMs are hereby relieved on 17.01.2015 and are directed to report to their respective DPCUs for immersion by 10.00 A.M. DPMs going to Nalanda will be reporting on 19th Jan, 2015 and DPMs going to Purnia will be reporting on 20th Jan, 2015 treating 19th Jan 2015 as transit. TA/DA and lodging as per entitlements will be applicable during immersion Period.

One/Two vehicle may be provided by Concerned DPMs as per requirement for field training/immersion. They are also requested to ensure adherence to Induction module and provide guidance & support. The induction module is attached.

The contact person at Nalanda would be Dr. Santosh, DPM (Mob- 9771478619) and at Purnia would be Mr. Uma Shankar Bhagat, DPM (Mob- 9771479216).

Posting order will be issued separately.

Encl: Induction module

By the order of CEO

(Arun Kumar Sâh)

State Project Manager, HRD

All above DPMs

Copy to

1. OSD, CFO, AO, FO, PS, PCs, SFMs, SPMs & PMs
2. All DPMs/DPM Incharge, FMs, Manager HR & Admins
3. IT Section & Concerned File

DPM's Induction Module: For understanding Roles and responsibility with Operational Knowledge of Project.

S.N.	Content/Resource person	Expected objective/Learning	Period
1	Core Module Training with Thematic Managers	Understanding Thematic intervention strategy, policy and progress	6 Days at DNSRICM, Patna
2	Tagging with best CC, AC and Livelihood Specialist	Exposure to CBOs and hands on experience on Working of CC, AC & LHs (Mobilisation, Formation of CBOS, Nurturing Process and appraisal of CBOS and Community Cadres (4-5 days)	20 days Village/BPIU /DPCU
3	Tagging with Block Project Manager	Understanding BPIU functioning Administrative, HR and Financial Management system at BPIU, Exposure on Process of Management. (4-5 days)	
4	Tagging with Thematic Managers (Mgr-M &E/Mgr-LH/Mgr-MF/M-CF/Mgr-SD/Mgr-Jobs/ Mgr-Com/TM & TO's/ Mgr-HR/Mgr-Finance/CE-WFPC	Hands on experience (Field based exposure) with attached Manager one by one at least 2-3 days each, understanding their roles and responsibility along with process guidelines and Policies, implementation and coordination with BPIUs. (4 days)	
5	Tagging with DPM & FM	Hands on experience with attached DPM & Fin. manager, understanding the roles and responsibility along with functioning of DPCU with guidelines and coordination with BPIUs. (5 days)	
6	Presentation after induction on learning and observation at SPMU.	Expected Learning: Understanding on Project implementations, Intervention Policies and guidelines, Roles and responsibility of Staff and community Cadres, Critical functions of each positions. (1 days)	

NOTE- Days will be counting excluding Holiday (Sunday and Public Holiday).